

## Singapore Association of Administrative Professionals

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Email: [admin@saap.org.sg](mailto:admin@saap.org.sg) Website: [www.saap.org.sg](http://www.saap.org.sg) Co. Reg. No. UEN S71SS0058A

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15 September 2010

Dear Member

### Office Bearers 2010/2011

The newly elected office bearers for the term 2010/2011 are :

President	Sim Siew Gek	F1251
Vice President	Regina Tan	F1483
Honorary Secretary	P Sumathi	F1539
Asst Hon Secretary	Ruth Ooi	F1025
Asst Hon Secretary	Victorina Ocado	F1545
Honorary Treasurer	Josephine Kwan	F1510
Asst Hon Treasurer	Jasmine Lee	F1532

### Membership Committee

Joanne Sun F0903 has kindly agreed to remain as Membership Chairman.

### Internal Auditors

Trixie Mok F1161 and Jean Yeo AM1075 were elected Internal Auditors for the term 2010/2011.

### Advisory Board 2010/2011

We have invited 3 advisors to sit on the Advisory Board and they have graciously accepted our invitation. They are :- IPP Margaret Chan Wee and PPs Marlar Lwin and Teo Ser Cher.

We still need help on some committees, so if you haven't already volunteered for one, do let the Council know which one you want to participate in. We have a couple of new members whom we hope to inaugurate this October, and look forward to anyone who wants to bring a friend or colleague to our coming MCI to see if being a member might interest them.

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### 20<sup>TH</sup> ASA Congress

We now have 6 members attending the 20<sup>th</sup> ASA Congress in Taipei, Taiwan. Our delegation will be leaving on 25<sup>th</sup> September via SQ 878. Margaret Chan Wee is the ASA Co-ordinator. I must say that it is not an easy feat for members to volunteer their time, effort and expenses to travel afar as a SAAP delegate but I am very proud that 6 is an encouraging number, if compared to attendance at the last two ASA congresses.

### Management Council Installation

The MCI is to be held on 30<sup>th</sup> October 2010 at NUSS Suntec City Guild House. The new council is already busy preparing for this event which includes a specially selected International buffet luncheon menu and an exciting agenda of talks, fun and fellowship for the day. Check out the details and remember to sign up for our first event of the term.

### Administrative Professionals Day cum SAAP 40th Anniversary Celebration

Yes, SAAP is 39 going 40! We are celebrating this event inconjunction with Administrative Professionals Day. The committee headed by Teo Ser Cher is already steadily working into the SAAPES-SAAP archives. Another date to put into your precious diary is 27<sup>th</sup> April 2011, Wednesday night!

### Feedback

I am very excited as I begin my assignment serving as SAAP President for the first time. Choosing just the right message was a difficult task. For those who were not present at the 39<sup>th</sup> AGM, the message I conveyed was that I would focus my energy on "What can we do for our members and recruiting new members". For a start, I have enclosed a feedback form and I hope you could take some time to give me your honest and constructive reply. Fax to 63237591 or scan your reply to [admin@saap.org.sg](mailto:admin@saap.org.sg). Your feedback, your interest and what you would like to see this year are important. As I have never served as President before, this will be a learning experience for me as well. I look forward to serving and growing with you and our Association during my term in office.

Regards



SIM SIEW GEK  
President 2010/2011