



Singapore Association of Administrative Professionals

Celebrates Administrative Professionals Week 2024

EMOTIONAL INTELLIGENCE AT WORK

Navigating Relationships for Success

Dive into the essence of workplace success by learning about "Emotional Intelligence at Work." Uncover the keys to understanding and managing emotions, both yours and others, fostering a workplace environment rich in collaboration and productivity.

Elevate your professional relationships, enhance your communication skills, and set the stage for a thriving career in this interactive fun-filled learning experience by Psychologist Dr. Fred Toke.

Who should attend

Personal Assistants, Executive Assistants, Administrators, secretaries, and support staff who intend to develop and enhance their roles.



16 APRIL 2024

9.30am - 5pm

SUNTEC CITY GUILD HOUSE

3 Temasek Boulevard (Tower 5)
#02- 401/402 Suntec City Mall

A complimentary hands-on session for all attendees on 'Looking Poised and Stylish' by Rose of Sharon Boutique

16 April 2024 | 7:00pm - 9:00pm
International Plaza, #02-67
10 Anson Road



Click here to sign up or scan QR code



REGULAR FEES

Lunch & Tea Breaks included

SAAP Member	380
SCWO NTUC NTUC UA	460
Non Member	520

A Clinical Psychologist by training, Dr Fred Toke, wears many hats. He is an author, professor, Bible teacher, and humanitarian aid organizer. He is a much sought-after speaker and has trained leaders of MNCs such as Apple Computer, Ernst & Young, Singapore Airlines, and others.

Dr Toke is a TEDx speaker, a former adjunct professor at the Nanyang Technological University and Singapore Bible College, and a guest lecturer at the University of Malaysia Sabah's Faculty of Medicine.



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